



CAPT Board of Director's Meeting
Monday, February 13, 2017
10:00 a.m.
120 Carlton Street, Meeting Room #5

Present: Mary Fulford-Winsor, President; Wendy Fredricks, Vice President; Carolina Edwards, Secretary; Gordon MacLeod, Treasurer; Sally Wright, Chair of Membership; Jan Peyton, Member at Large; Kate Unrau, Minute Taker.

Regrets: Jena Ledson, ex officio.

1. **Review and Accept Agenda**
Gord moves to approve agenda; Wendy seconds; agenda approved.
2. **Review and Accept Minutes from January 16 Board Meeting**
Jan moves to accept draft minutes; Gord seconds; draft minutes accepted.
3. **Reschedule April Board Meeting**
-meeting date changed to April 10 (instead of Easter Monday)
4. **Update on Organizational Map/Manual (Mary)**
-Natasha is meeting with Susan Wood
-Board members should feel free to be in contact with Natasha about any ongoing CAPT changes
5. **RPIC Report (Mary)**
-good news!
-members are encouraged to share the documents Mary shared
-RPIC website is being developed, some sections public-facing, some professional/private areas
-two members of RPIC will be going to present at conference
-CAPT would like to support RPIC in its ongoing efforts
-it is hoped that CAPT's support will encourage similar support from the other stakeholders

Mary makes a motion to support RPIC's ongoing activities (for initiatives like the RPIC website and participation in the 2017 CLHIA conference in Montreal) with \$2000 from CAPT's reserve fund. Wendy seconds. Motion carried.

-information documents from RPIC will be made available to CAPT members; will send e-blast about "important insurance update"; will suggest a link in the *Networker* with update
6. **Treasurer's Report (Gord)**
-quiet month, all is well
-next meeting, perhaps we will discuss long-range goals, operating costs/operating

funds; review of allocation, consider systems building/development
-Gord will meet with Shannon to learn more about systems in place

7. Membership Report (Sally)

-membership numbers via Shannon 556, a few yet to come, 30 new
-379 full members, 169 students, 8 emeritus, cross-check with Treasurer's report
-Sally discusses a few complicated membership applications
-CAPT members will be required to be part of CRPO if in Ontario (or other regulatory colleges, such as registered nurses, OT, social workers; or other regulatory body if practicing in another province that is regulated) rather than simply in process as of March 31, 2017

8. Institutional Members Report (Carolina)

-Many Hearts of Psychotherapy, monthly meetings are ongoing
-Carolina will convey that the *Networker* is a place APTI members can share information

9. Website Report (Jena/Mary)

-Jena made an exhaustive list of pages still to be completed; hoping for launch date of Tuesday, April 25, 2017 (date *Networker* is published)

NEEDS:

-design committee must meet for Skype conversation; screen share, vote around a few issues (Carolina will join Mary and Jena)
-need more entries for articles and books ("What are you reading?" article, book, link to periodical); send to Kusum (subject line: extra article/book recommendations)
-Gord is working with Jena on mental health resources
-Tool Tip descriptions of approaches: definitions (Carolina working with Jena) meant to appeal to the public
-governance, changes to Board members, bio needed from Jan
-elected to remove "check out our social media" until such time as there is someone to feed those pages
-community news page, practice-based news
-student tool kit, what should it include besides regular forms and documents (confidentiality, consent, disclosure of confidential information, checklist for new clients, intake form, how to take notes, description of modalities, personal health information, record of currency hours, etc.); Gord will write something about SOAP (note taking) for Jena
-public facing news — needs more; government press release about OHIP, etc.

-Jena has found Canadian based storage (Sync); looking into costs

10. A&O report (Jan)

-did not meet last month
-announcement on controlled act, survey, video, etc., inspired efficient new writing campaign (letter sent to CRPO)
-will monitor and see if the controlled act is presented for repeal
-A&O is considering following up with a submission to the Minister of Health
-to reach A&O committee: advocacy_outreach@psychodynamiccanada.org

11. Open Forum Upcoming March 25; CAPT & OSP co-hosting Agenda Items (Mary)

-booked for March 25

-RPIC presentation will be on the agenda

12. Retreat Planning

- now booked for Friday, June 16, 2017, in the Library at Verity
- Board members are asked to start thinking of things to include
- Gord suggests including something about the diversity of modalities, article for the public

13. New Business

- discussion of news release about potential provincial funding for psychotherapy through OHIP

-Mary will be staying on as president for this year, but will be stepping down at the end of this year

-Wendy will also be stepping down at the end of this year

Meeting adjourned at 12:25 p.m.